

University of Texas at Arlington's Laser, X-Ray, Residence, Biosafety Cabinet & Lab Inspections and Chemical Spill Forms.

We are excited to announce that a number of new inspection forms from the University of Texas-Arlington are now available in Form Exchange. Learn how UTA's EH&S Office is leveraging CampusOptics for a variety of different programs!

Forms Available in CampusOptics

- Laser Checklist (Annual)
- X-Ray Inspection (Annual)
- Residence Inspection (Every 6 Months)
- Biosafety Cabinet Inspections
- Chemical & Fluid Spill
- Biological Lab Safety Checklist
- Chemical Lab Safety Checklist

Laser and X-ray Inspections

The University of Texas at Arlington's EH&S Team manage both their annual x-ray and laser inspections forms in CampusOptics. They leverage conditional logic to present appropriate inspection questions based on state-mandated equipment categories. Images and equipment-specific documentation are attached directly to X-Ray asset records, so that the device's history and paper trail persist through location and staffing changes. The EH&S team has also created a Radiation Producing Machine Registration (RPMR) process using CampusOptics Permit Management, to ensure that EH&S is aware of all new equipment and potential users have been properly trained.

Residence Hall Inspections

CampusOptics is also used for residence hall inspections. Each residence hall bed assignment is setup as a separate space, so any issues or referrals to Student Conduct are assigned to the correct occupants. Bed assignments are currently updated each year, however, there are new location API capabilities coming available that may simplify the process of reconciling and archiving dorm room assignments.

Lab Safety Inspection Consolidation

UTA's EH&S Team is currently consolidating its biological lab inspection and chemical lab inspection forms into a single lab safety checklist using conditional logic. The consolidated form is built and awaiting internal review, with a go-live targeted for this Fall. CampusOptics will provide updates in Form Exchange once this new consolidated form is available.

Biosafety Cabinet Certification Oversight

Biosafety cabinet certifications at UTA are performed by outside vendors, but the institution's EH&S team maintains oversight — verifying that every required certification has been completed and that the documentation is on file. Certification PDFs currently live in SharePoint; the goal is to move them into CampusOptics so each certificate is attached to the appropriate cabinet record and visible to the responsible lab owner.

Chemical and Fluid Spill Incidents

The hazardous waste group is the primary responder for spills. UTA is refining their incident process for chemical and fluid spill process to drive cleaner documentation and more consistent follow-up tasks — including standardizing how images are named so attachments are immediately interpretable.